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| CHloe Hartmann  207 Cattail Bay, Windsor CO · (970)6851038  cclements26@hotmail.com |
| Skills  |  |  | | --- | --- | | * + Customer service   + Leadership   + Problem-solving | * + Microsoft   + Project Management   + Public Speaking | |

# Experience

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| Dec. 2021-Sep. 2022Technology Lab Associate, USaG Italy CHild and youth servicesMaintained electronic equipment at the youth center by troubleshooting minor issues, updating software, and regularly recording inventory of sensitive itemsEducate the youth on safe use of the internet, computers, and other electronics |
| Jan. 2016 – Oct. 2016/ Mar. 2017-Aug. 2017Production Control, Avago Technologies/Broadcome Limited  * Categorize and prioritize work in progress in a semiconductor manufacturing facility * Utilize problem solving methodologies to troubleshoot equipment and program issues while maintaining momentum to meet daily production targets. * Train the trainer certified and developed a formal training plan for the production control team |
| Nov. 2014 – June 2015Wait staff/ Cook, Columbine Commons health and Rehab Facility  * Served food to residents and patrons while maintaining a clean and sanitized area. * Educated in proper food handling and the criticality of following all food safety protocols to ensure the safety of a sensitive population. * Ensured no cross contamination of high-risk allergens occurred while food was in my control. |

# Education

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| JUly 2022B.S. Information Systems ManaGement, UNiversity of Maryland Global Campus GPA 3.48. |